

Tour Program of Dr.S.Natarajan, I.A.S., Collector, Ramanathapuram for the month of May 2017

Date & Day	Time	Place	Details	Officer concerned
01.05.2017 Mon		Camp Office	Govt. Holiday (May Thinam)	
02.05.2017 Tue	10.00 AM 03.00 PM 04.00 PM 04.30 PM	Collectorate	RD Works Inspection Sports – Review DLO Review (Librarian) Handloom Industrial Park Meeting	EE (RD) DSO DLO AD(Handloom) / PA(D)
03.05.2017 Wed	10.00 AM 03.00 PM 04.00 PM	Paramakudi Collectorate	Sub Collector Office Inspection TP works Review Tourism / HR & CE Review	Nodal Officer AD (TP) PA (D)
04.05.2017 Thu	10.00 AM 03.00 PM	Ramanathapuram Ramanathapuram GH	RDO Office Inspection GHQH / EMRI / Siddha MOs Review	PA (G) JD (MS) / DSMO / PA(D)
05.05.2017 Fri	10.30 AM 03.00 PM 04.00 PM 05.00 PM	Collectorate	Social Audit High Level Committee Meeting ICDS / Anganwadi workers review NMP Dy BDO review Review of Social Welfare	AD(Audit) PO (ICDS) / PA(NMP) PA (NMP) DSWO
06.05.2017 Sat	10.00 AM 03.00 PM	Collectorate	RD Works Inspection Office Work	EE (RD)
07.05.2017 Sun		Camp Office	Office Work	
08.05.2017 Mon	10.00 AM 10.30 AM 12.00 Noon 03.00 PM 04.00 PM 04.30 PM 05.00 PM	Collectorate	Law and Order Review Establishment / Disciplinary cases Review Aadhar review meeting eDistrict Project - review Public Grievance redressal Meeting and Court cases and other issues NABARD All Schemes Review Flag Day Review Seemai Karuvel Removal Meeting Review of meeting minutes / Inspection notes/ Special Projects / DO letters PDS Shop keepers review Nodal Dy. Collectors Meeting SSS Tahsildars Review Labour Officer Review Meeting Drinking Water Supply Coordination Meeting Nodal ADs Meeting	PA(G) HS(G) PA(G) eDM SDC(SSS) / All HODs AGM (NABARD) / PA (D) AD (Ex-Ser) All HODs Concerned Officers DRO DRO DRO DRO AD(Pt) PD (RDDA)

09.05.2017 Tue	10.00 AM	Collectorate	Survey / Registration – review	DRO
	11.00 AM		Head Quarter DTs /PAs/ Section Heads Review	DRO
	12.30 PM		Tahsildar Performance Review	DRO
	03.30 PM		Coastal Security Co-ordination Meeting	DRO
	04.00 PM		Law Officers Meeting	PA (G)
	04.30 PM		Law and Order Review	DRO
			Forest Settlement Meeting	DFO
			Road Safety / Traffic Advisory Committee Meeting	DRO
			Sand – Co-ordination Committee Meeting	AD(Mines)
			Encroachment Eviction - Review	DRO
		Nodal Dy. Collectors Meeting	DRO	
10.05.2017 Wed	10.00 AM	Tiruvadanai	Panichagudi Mass Contact Programme	SDC (SSS)
	03.00 PM	Collectorate	RD Works Inspection	EE (RD)
	03.30 PM		DDAWO Review	DDAWO
			Excise Review	AC (Excise)
11.05.2017 Thu	10.00 AM	Ramanathapuram	Jamabandhi	HS (G)
			PWD Works Inspection	EE (PWD)
	02.30 PM	Collectorate	High risk referral review	JD(MS)/DD(HS)/ PA(D)
	03.00 PM		Maternal death audit	JD(MS)/DD(HS)/ PA(D)
	03.30 PM		Infant death audit	JD(MS)/DD(HS)/ PA(D)
	04.00 PM		New Health Insurance Meeting	JD (MS)/PA(Accts)
	04.30 PM		Health Review Meeting for Ramnad HUD	JD(MS)/DD(HS)/ PA(D)
	05.30 PM		District Aids Advisory Committee Meeting	DPM (DAPCU)
12.05.2017 Fri	10.00 AM	Ramanathapuram	Jamabandhi	HS (G)
			TP Works Inspection	AD (TP)
	02.30 PM	Collectorate	High risk referral review	JD (MS)/DD(HS) / PA(D)
	03.00 PM		Maternal death Audit	JD (MS)/DD(HS) / PA(D)
	03.30 PM		Infant death Audit	JD (MS)/DD(HS) / PA(D)
	04.00 PM		Health Review meeting for Paramakudi HUD	JD (MS)/DD(HS) / PA(D)
13.05.2017 Sat	10.00 AM		MGNREGS Works Inspection	PD (RDDA)
	03.00 PM	Collectorate	Office Work	
14.05.2017 Sun		Camp Office	Office Work	
15.05.2017 Mon	09.00 AM	Collectorate	Pending Court Cases and other issues discussion	PA (G)
	10.00 AM		Law and Order Review	PA (G)
	10.30 AM		Public Grievance Redressal Meeting	SDC(SSS)
			Seemai Karuvel Removal Meeting	All HODs

	12.00 Noon 03.00 PM		Grievance redressal – Personal Hearing Nodal Dy. Collectors Meeting Aadhar review meeting eDistrict Project - review PDS Shop keepers review	SDC(SSS) DRO PA(G) eDM DRO
	04.00 PM 05.00 PM		Drinking Water Supply Coordination Meeting Communicable diseases Coordination Meeting District Level Epidemic Control Committee Review Nodal ADs Meeting	AD (Pt) JD (MS)/DD(HS) / PA(D) JD (MS)/DD(HS) / PA(D) PD (RDDA)
16.05.2017 Tue	10.00 AM 03.00 PM 04.00 PM	Ramanathapuram Collectorate	Jamabandhi RD Works Inpection Fisheries Dept. Review Meeting AH / Aavin / Dairy review	HS (G) EE (RD) DD (F) PA (Agri)
17.05.2017 Wed	10.00 AM 03.00 PM 04.00 PM 05.00 PM	Ramanathapuram Collectorate	Jamabandhi WRO Works Inspection Water Body Works Review meeting WRO – All Works Review TWAD Works Review	HS (G) EE (WRO) EE (WRO)/ AD(Pt) EE(WRO) /AD(Pt) EE (TWAD)/AD(Pt)
18.05.2017 Thu	10.00 AM	Collectorate	Development - All Schemes Review MGNREGS Review SWACHH BHARAT URBAN (IHHL) Review Housing (Green house / IAY / SSS) Review Road (TNRRIS/PMGSY/NABARD/SCPAR) Review MPLADS / MLACDS Scheme Review Energisation of Street Lights with Solar Energy Scheme Review THAI / CSIDS / RIS Scheme Review	PD (RDDA)
19.05.2017 Fri	10.00 AM 11.00 AM 11.30 AM 03.00 PM 03.15 PM 04.15 PM 04.45 PM 05.30 PM 06.30 PM	Collectorate	Agriculture Production Committee Meeting Water body works review Farmers Grievance Day Meeting ATMA – Review Agri – All Schemes Review TAWDEVA / Agri Engg review Co – op Dept / RDCC review PACS review meeting Horticulture – All schemes Review	PA (Agri) PA (Agri) PA (Agri) PA(Agri) JD (Agri) PA (Agri) JR(Co-op)/MD(RDCC) JR (Co-op) DD (Horti)
20.05.2017 Sat	10.00 AM 03.00 PM	 Collectorate	Dhanuskodi / Rameswaram Works Inspection Office Work	TO / Commr, Rms
21.05.2017 Sun		Camp Office	Office Work	

22.05.2017 Mon	09.00 AM	Collectorate	Pending Court Cases and other issues discussion	PA (D)
	10.00 AM		Law and Order Review	PA(G)
	10.30 AM		Establishment / Disciplinary cases Review	HS(D)
			Public Grievance redressal Meeting	SDC(SSS)
	12.00 Noon		Seemai Karuvel Removal Meeting	All HODs
			Review of meeting minutes/Inspection notes/ DO letters	Concerned Officers
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
	05.00 PM		Aadhar review meeting	PA(G)
eDistrict Project - review		eDM		
06.00 PM	PDS Shop keepers review	DRO		
	Drinking Water Supply Coordination Meeting	AD(Pt)		
23.05.2017 Tue	10.00 AM	Collectorate	BDO Office Inspection	PA (D)
	03.00 PM		All Deputy BDO Review	PD (RDDA)/AD(Pt) /AD(At) / PA (D)
	04.00 PM		RDDA Review	PD (RDDA)
	04.30 PM		DLBC Meeting	LDM
24.05.2017 Wed	10.00 AM	Collectorate	Agri / Allied Departments inspection	PA (Agri)
	03.00 PM		Food Safety Department Review	PA (D) / DO (FSD)
	04.00 PM		Serviceman & Ex-Serviceman Special Grievance Meeting	AD (Ex-Ser)
25.05.2017 Thu	09.00 AM	Collectorate	Conservancy work and Office Inspection	JD(MS) /DD(HS) PA (NMP) / PO (ICDS) All Commrs/PA(D)
	10.00 AM		GH / PHCs / PDS Inspection	
	03.00 PM		Noon Meal Centre/Anganwadi Centre Inspection	
	04.00 PM		Municipalities Review Meeting	
26.05.2017 Fri	10.00 AM	Collectorate	Hostel Inspection & RD Works Inspection	DBCWO/ DADWO/ EE (RD)
	03.00 PM		Review of BC & MBC Hostel Wardens	DBC&MWO
	03.30 PM		Review of AD Hostel Wardens	DADWO
	04.00 PM		DBCWO/DADWO/TAHDCO-works Review	DADWO/DBCWO/ EE(TAHDCO)
	04.30 PM		Review of All land related issues & LAOP cases with DADWO/DBCWO	DADWO / DBCW & MWO
	05.00 PM		DADWO / DBC & MWO / TAHDCO all schemes review	DBCWO/DADWO
27.05.2017 Sat	10.00 AM	Collectorate	RD Works Inspection	EE (RD)
	03.00 PM		Office Work	
28.05.2017 Sun		Camp Office	Office Work	

29.05.2017 Mon	10.00 AM	Collectorate	Law and Order Review	PA (G)
	10.30 AM		Public Grievance Redressal Meeting	SDC(SSS)
			Seemai Karuvel Removal Meeting	All HODs
	12.00 Noon		Grievance redressal – Personal Hearing	SDC(SSS)
	03.00 PM		Nodal Dy. Collectors Meeting	DRO
			Aadhar review meeting	PA(G)
			eDistrict Project - review	eDM
			PDS Shop keepers review	DRO
			Freedom Fighters Grievance Day Meeting	DRO / PA (G)
	05.00 PM		Drinking Water Supply Coordination Meeting	AD (Pt)
05.30 PM	Communicable diseases Coordination Meeting	JD (MS)/DD(HS) / PA(D)		
	District Level Epidemic Control Committee Review	JD (MS)/DD(HS) / PA(D)		
	Nodal ADs Meeting	PD (RDDA)		
30.05.2017 Tue	10.00 AM	Collectorate	Taluk Office Inspection / Highways Field Inspection	PA (D) DE (HW) (C&M)
	03.00 PM		Highways Work Review	DE (HW) (C&M) / PA (D)
	04.00 PM		TNHB / TNSCB Review	EE (TNHB) / EE (TNSCB)/PA(G)
31.05.2017 Wed	10.00 AM	Collectorate	PVP / TNSLRM field inspection	DPM(PVP)/PO(MT)
	03.00 PM		PO (MT) / PVP Review	PO(MT)/DPM(PVP)
	03.30 PM		Review of TAHDCO	DM (TAHDCO)
	04.00 PM		Performance review of Co-op Department	PA(Agri) / JR(Co-op)

Collector,
Ramanathapuram

To : All concerned